

APPLICANT CHECKLIST

Thank you for applying to rent with Beech Properties. We process your application online using Goodlord and Adobe Sign. Here's a checklist of all the things we'll need from you. These must be provided within 14 days unless otherwise agreed or stated.

PAPERWORK

- **Application (Referencing) Form:** Completed and signed
- **Photo ID** e.g. Student card or driving licence
- **Right to Rent ID** e.g. Passport or driving licence
- **Guarantor Agreement:** Completed and signed together with their photo ID and proof of address, e.g. recent utility bill.
Guarantor should be a parent or guardian. If not, they must be over 25 years of age, home owner, permanent UK resident and in permanent full-time employment.
- **Tenancy Agreement:** Signed by all tenants via Adobe Sign

PAYMENTS

- **Holding Fee:** Paid in full. This becomes your deposit when your tenancy is signed.
- **First Month's Rent:** Paid in full
- **Standing Order** for the full period of the Tenancy: The termly dates are 26 September, 26 January and 26 April.